

4th November 2015

13:30 – 15:00

Present:	Robert Buttigieg	Coordinator
	Audrey Gatt	Lecturer
	Caroline Vella	Lecturer
	Elysia Marie Farrugia	Lecturer
	Joseph Cilia	Lecturer
	Rene Pace	Lecturer

Minutes:

(Robert Buttigieg)

- Lectures present during the meeting contributed to the compilation of a template bearing the load allocation and distribution of everyone in the current team. The same data has also been gathered from other PD lecturers during ad-hoc meetings. Only a few still need to complete this task.
- Everyone present expressed concern about the stability of our presence within the different institutes:
 - It was suggested that it would be more practical if one or two lecturers are stationed at a single institute, rather than having every lecturer driving around a multiple number of institutes.
 - Students tend to find it easier to contact their PD lecturer when s/he is based at a single institute.
 - Resource planning tends to be more contextualised and relevant when lecturers are stationed in one particular institute.

- The transition between levels also seems to be smoother when two lecturers are based at the same institute as they would be more familiar with each other's practices and resources due to constant informal dialogue and exchange of experiences.
- The inclusion of guest speakers was also briefly reviewed. The PD lecturers present for this meeting agreed upon inviting Isabelle Jakobsen (Sedqa) to carry out the usual visits at level 2. The content of her session delivery should be related to 'Person Empowerment' rather than 'Substance Abuse' which was agreed to be fully tackled by the PD lecturers.
- It was also suggested to have guest speakers visit the other levels as well, at least once an academic year. Talks should be different at each level. It would be a brilliant idea if Jacob Cachia (aka Titanium Man) would be invited to give motivational speeches at higher levels, since currently he is also an MCAST student and seems to share this desire.
- The lecturers were also briefed about the recent steps and progress with regards to the new syllabus development. Contact has been established with the apprenticeship and counselling sectors as we are planning to include 'careers' to the new PD syllabus.
- The members were informed that there are also plans to launch a pilot project at level2 IEEE (IET). Further details will be disclosed in the coming months.

Next meeting:

2nd December 2015

Personal Development meetings are to be held **regularly** on the first **Wednesday** of **every consecutive month**. The meetings will be held at the library A/V room @ **14:30** to accommodate the availability of every member of the team.

We encourage each other to attend for these meetings as they are crucial for the development and revision of our subject.