

8th June 2016

10:00 – 11:00

Present:	Robert Buttigieg	Coordinator
	Andrew Triganza Scott	Lecturer
	Audrey Gatt	Lecturer
	Caroline Vella	Lecturer
	Elysia Marie Farrugia	Lecturer
	Joesph Cefai	Lecturer
	Joseph Cilia	Lecturer
	Orlando Bonnici	Lecturer
	Pauline Scicluna	Lecturer
	Rose Falzon	Lecturer

Minutes:

(Robert Buttigieg)

- The present members were informed that the synoptic for academic year 2015 – 2016 will take place in the form of a seminar.
- Student attendance doesn't necessarily entail that a pass will be achieved – on the contrary, students will be assessed through:
 - An individual reflective task
 - A group reflective activity featuring a brief case study
 - General teamwork and participation
- **'D'** is the highest grade which can be possibly achieved through this synoptic

- Lecturers have been informed that students are to be contacted and informed about the synoptic through the relevant institutes
- **All PD lecturers are to input their finalised marks by the end of Friday 17th June 2016**

News & Updates:

- **The PD synoptic will be held on Wednesday 22nd June 2016 @ 9:00 – 12:00.**
Lecturers are to meet the students at the IAS level -2 foyer at 8:45
- Due to lack of venue availabilities, it was decided that rather than having a large group of students in a hall, the students will be split in compact groups prior to the initiation of the seminar
- Each lecturer will be guiding a group of students, which number will be determined on the day in discussion. **It is extremely important that ALL PD lecturers turn up in time as lack of personnel would create serious logistical problems.** During the meeting 8.6.16, as it was witnessed by the majority of the staff, the number of potential students sitting for the synoptic was still very vague. Rooms @ IAS have already been booked
- **Lecturers will be handed copies of the individual tasks, case studies and question cards on the synoptic day. Thus it would be practical if we all meet up at the LSU library, AV room on Wednesday 22nd June 2016 @ 8:30**

All PD lecturers are to meet at the **library A/V room** on **Wednesday 22nd June 2016 @ 8:30**. Material being used for the synoptic will be handed to the lecturers & the team will head on to IAS to meet up with the students.